Frequently Asked Questions
Health Datapalooza 2019

Below are answers to frequently asked questions about the Health Datapalooza 2019 Call for Presentations submission process. If you need additional assistance, please contact **JulieAnn Rudolph** or call 202.292.6790.

1. **Do you have to be an AcademyHealth member to submit? To present?**
   No, we do not require membership for submissions or presentation.

2. **What is the submission deadline?**
   The deadline for submissions is **Monday, October 1, 2018 at 5:00 p.m. ET**.

3. **My presentation could possibly be submitted to more than one track. May I submit a single presentation to more than one track?**
   No. Submissions may be submitted to only one track. Please submit to the track that you consider most appropriate. AcademyHealth respects the choice made by the submitter and will not move a presentation to a different track unless specifically requested to do so by the submitter before the submission deadline.

4. **Can I include more than one person on a rapid fire submission?**
   No. Rapid Fire submissions are for one author only and accepted submissions will be combined with other submissions to form a panel. If submitting as a group, please submit through the Call for Panels.

5. **Do I have a better chance of having my submission accepted to one track over another track?**
   No. The acceptance rate is the same for all tracks. The number of presentations selected is proportionate to the number of submissions to that track.

6. **How do I submit a panel?**
   Panel proposals are submitted by the chair/moderator and include a panel overview (1,000-words or less) of the panel and a session summary (50-words or less). The overview should not include the names of the panelists

7. **Can I submit research that has been published or is under review for publication?**
   Yes. AcademyHealth does not have any restrictions regarding publication.

8. **Can I submit work that has already been presented?**
   Yes. AcademyHealth is committed to the dissemination of health services research. As long as the work has not been presented at an AcademyHealth meeting, it may be submitted.

9. **Once I have submitted a submission, may I make edits?**
   Yes. You may edit your submission until 5:00 p.m. ET on Monday, October 1, 2018. You can log back into the submission system using your username and password to edit your submission.

10. **How do I know my submission has been received?**
    You will receive an automated email when you have completed your submission. This will include instructions for editing your submission until the deadline.

11. **What is the total word limit of my submission?**
    The total word limit for a rapid fire submission is 300-words beginning with the Health or Healthcare Problem/Challenge Being Tackled section. The section headers (e.g. Innovation/Advance Achieved, Types of Data used etc.) and title of the submission are not included in the word count. For the overview section of a panel, the limit is 1,000-words.

12. **Can I withdraw a submission?**
    Yes, you can withdraw your submission from consideration by using the "withdraw" option.

13. **If my submission is selected for presentation but I am unavailable to present, may I send a substitute to the meeting?**
    Yes. Once your submission has been accepted, you may send a substitute to present your paper if you are unable to attend the meeting. If a substitute is unavailable, we will remove your paper from the program and bring up an alternate. Please notify us by sending an email to **HDP@academyhealth.org**.

14. **When will I be notified about the status of my abstract?**
    Notifications will be sent via email in November 2018.