Below are answers to frequently asked questions about the 17th Annual Conference on the Science of Dissemination and Implementation Call for Abstracts submission process. If you need additional assistance, please contact **Tamara Infante**.

1. **Do you have to be an AcademyHealth member to submit an abstract? To present an abstract?**
   No, we do not require membership for abstract submitters or to present at the conference.

2. **What is the submission deadline?**
   The deadline for abstract submissions is **July 18, 2024 at 5:00 p.m. ET**.
   Late submissions cannot be accepted.

3. **My abstract could possibly be submitted to more than one track. May I submit a single abstract to more than one track?**
   No. Individual abstracts may only be submitted to one track. Please submit your abstract to the track that you consider most appropriate. If the abstract review committee determines that your abstract would be better suited for another track, it is possible that it may be transferred after the review period.

4. **Do I have a better chance of having my abstract accepted to one track over another track?**
   No. The acceptance rate is the same for all tracks. The number of abstracts selected is proportionate to the number of submissions to that track.

5. **Can I submit research that has been published or is under review for publication?**
   Yes. The conference does not have any restrictions regarding publication.

6. **Can I submit the same abstract as part of a research panel and as an individual Call for Abstracts submission?**
   Yes, individual abstracts submitted as part of a research panel may also be submitted to the Call for Abstracts. However, if the research panel is accepted, the other submission will be withdrawn.

7. **Once I have submitted an abstract, may I make edits?**
   Yes. You may edit your abstract until 5:00 p.m. ET on July 18th. You can log back into the abstract system using your username and password to edit your abstract.

8. **How do I know my abstract has been received?**
   You will receive an automated email when you have submitted your abstract. This will include instructions for editing your abstract until the abstract deadline.

9. **What are the required sections of the abstract?**
   - Background:
   - Methods:
   - Findings:
   - Implications for D&I Research:

10. **What is the total word limit of my abstract submission?**
    The total word limit for an individual abstract is 350. The section titles (e.g. Methods, Findings) and title of the abstract are not included in the word count.

11. **Do tables count toward the total word limit?**
    Yes, tables do count toward the word limit. Most people upload tables into the "findings" section of the paper. (Figures are not allowed.) Tables must include a title.

12. **Can I withdraw a submission?**

Yes, you can withdraw your abstract from consideration by using the 'withdraw abstract' option.

13. **If my abstract is selected for presentation but I am unavailable to present, may I send a substitute to the meeting?**
Yes. Once your abstract has been accepted, you may send a co-author to present your paper or poster if you are unable to attend the meeting. If none of the co-authors are available, we will remove your paper from the program and bring up an alternate. Please notify us by sending an email to tamara.infante@academyhealth.org.

14. **When will I be notified about the status of my abstract?**
Notifications will be sent via email in mid-September.

15. **Is there a fee to submit an abstract?**
No, there is no fee to submit.